

# Information for Attendees

## 1. Registration Desk

### [Opening hours/Place]

Date	Time	Place
October 28 (Tue)	8:00 ~ 18:00	Congress Center 1F Entrance Lobby
October 29 (Wed)	8:30 ~ 18:00	
October 30 (Thu)	8:30 ~ 15:30	

### [Registration Fee]

Category	Late Pre-Registration / On-site Registration	Program & Abstract Book
JSV Member	JPY 17,000	PDF
JSV Student Member (Ph.D. Student, Master's Student) *1	JPY 5,000	
Non-JSV Member	JPY 18,000	
Undergraduate Student	JPY 1,000	

\*1. Only student members of the Japanese Society for Virology are eligible. Students who do not belong to the Japanese Society for Virology are “Non-JSV members”.

\* Undergraduate students should upload a student ID card from the registration page.

\* The JSV membership number is required for registration.

### [Payment Method]

Payment for registration can be made with the following method.

On-site (On the day of the annual meeting): Credit card or cash only.

### [Program & Abstract Book (PDF file)]

We will prepare a program booklet and a Program & Abstract (PDF). These are included in the registration fee above.

Program booklet: For those who pre-register by October 7th (Tue.), the program booklet and Name Badge will be sent out by mid-October (For those who live overseas, they will be available at the registration desk on the day of the meeting.).

Please note that we will not reissue them if you forget or lose them.

For those who register after October 8th (Wed.), they will be available at the registration desk on the day of the meeting.

Program & Abstracts (PDF): It will be posted on the meeting website.

Password to view will be sent to participants when the PDF is released to the website.

### [Name badge]

For those who pre-register by October 7th (Tue.), the Program Booklet and Certificate of Attendance will be sent out by mid-October. For those who register after October 8th (Wed.), they will be provided at the reception desk during the day of the annual meeting.

Please be sure to bring your Name Badge with you as you will need to wear it at all times at the meeting venue. Please note that if you forget or lose it, it will take time to reissue it.

### [Receipt of registration fee]

Please visit My Page to download a receipt of registration fee

## 2. Application for membership to the Japanese Society for Virology (JSV)

Membership registration is available at the meeting venue.

Reception Desk of JSV: Congress Center 1F Entrance Lobby

## 3. Cloak Room

### [Opening hours/Place]

Date	Time	Location
October 28 (Tue)	8:00 ~ 18:50	Congress Center 1F Cloakroom
October 29 (Wed)	8:30 ~ 19:00	
October 30 (Thu)	8:30 ~ 18:40	

\*Please note that umbrellas or valuable (PCs) cannot be accepted.

## 4. Luncheon Seminar

Luncheon Seminar (with a lunch box) will take place at the lunchtime for October 29. Ticket for Luncheon Seminar will be distributed based on the number of lunch boxes available. Please note that those who wish to have a lunch box need to obtain a Ticket for Luncheon Seminar at the ticket place below.

### [Date & Time/Place]

Date	Time	Location
October 29 (Wed)	8:30 ~ 11:45	Congress Center 1F Entrance Lobby

\*Tickets are distributed on the day of seminars only.

\*Tickets are limited to 1 ticket per person, per day.

\*Please note that the ticket will become invalid after the seminar starting time.

## 5. Exhibition

### [Exhibition]

Date	Time	Location
October 28 (Tue)	9:00 ~ 18:40	Exhibition and Event Hall, 1F Block 1
October 29 (Wed)	9:00 ~ 18:50	
October 30 (Thu)	9:00 ~ 14:00	

### [Book Exhibitor Booth]

Congress Center 3F Lobby

## 6. Poster Discussion & Mixer

All the presenters of poster presentation should present in the poster sessions to further discuss their studies with the meeting attendees. Drinks and snacks will be prepared. All the posters will be displayed during the meeting.

Date	Poster Discussion time	Place
October 28 (Tue)	(Odd number) 17:40~18:40	Exhibition and Event Hall, 1F Block 1
October 29 (Wed)	(Even number) 17:50~18:50	

## **7. Free Wi-Fi**

Free Wi-Fi services are available at the meeting venue. Please check the bulletin board at the registration desk.

## **8. Important Notice**

- Photographing, video recording and audio recording of presentation without prior permissions are strictly prohibited.
- Please ensure that your mobile phone is set to silent mode or switched off during all sessions.
- Smoking is Not permitted anywhere other than in the designed outside smoking areas.
- There will be no paging services at the meeting venue except for emergency situations.