

# **The 76th Annual Congress of the Japan Society of Obstetrics and Gynecology**

Digital Poster Presentations

# About Digital Poster Presentations

- 1) Presentations will be delivered in front of a 75-inch monitor (approx. 160-cm wide).  
Presentations should be created in PowerPoint using widescreen (16:9) landscape mode with no more than 7 slides in total, including a title slide and one COI slide, and uploaded using the designated URL during the pre-registration period. The slides should use a font size of 18 points or larger that can be seen from a distance of 3 meters from the monitor.
- 2) If you will use videos, please insert them directly into the PowerPoint file (no external links).  
Sound, animation, and screen transition effects cannot be used.  
\* If a presentation contains sound, animation or screen transition effects, they will be disabled.
- 3) Please use the following OS standard fonts.  
[English] Times New Roman, Arial, Arial Black, Arial Narrow, Century, Century Gothic, Courier, Courier New, Georgia  
\* If special fonts are used, they may be replaced with standard fonts and cause characters to shift or become illegible.
- 4) If using software other than Microsoft PowerPoint (such as Keynote or other software), please convert the presentation to PowerPoint format before submission.
- 5) Poster presentations will be limited to 3 minutes for the presentation and 2 minutes for discussion.  
A Chair will moderate the proceedings and presentations at each session. Please follow their instructions and stay within the time limit.
  - International Session Poster presentations should be delivered in English, and Japanese Poster presentations should be delivered in Japanese (The discussion for International Session Posters should also be in English.)
  - Please note that if you fail to arrive at the appointed meeting time, your presentation slot will be cancelled.
  - PowerPoint presenter tools will not be available during presentations.
- 6) Digital posters will be uploaded online to My Page after the meeting.  
Please upload a PDF file together with your presentation slides that can be accessed online.  
There are no limits on the size or number of pages, but the PDF file should be no larger than 500 MB.

# Setting Widescreen Slide Size (16:9)

1 Select "Design".

2 Select "Slide Size".

