

# Information for Participants

## On-site Registration:

The Registration Desk will be opened during the following hours at the venue. Location: 1F New Hall, Kyoto International Conference Center.

Sep. 26 (Thu.) 8:00 -17:00  
Sep. 27 (Fri.) 7:30 -17:00  
Sep. 28 (Sat.) 7:30 -16:00

## Registration Fee (On-site):

	Active Participant	Graduate Student	Under-graduate
Member (tax free)	15,000 yen	4,000 yen	Free
Non-member (tax included)	30,000 yen	8,000 yen	Free
Foreign Participant* (tax included)	3,000 yen	3,000 yen	3,000 yen

\*Foreign Participant: Participants who reside outside of Japan without Japanese nationality

All payments must be made in Japanese yen in cash or credit card.

- Participants registering on-site are requested to complete the Registration Form available at the Registration Desk.
- Members are requested to input his/her membership number on this form.
- For inquiries of your membership number and others, please contact the head office either by e-mail (jca.office@imic.or.jp), or by fax (+81-3-3358-1633) in advance.
- Students registering on-site are requested to present their student ID to prove their student status.

## Name Badges

Please wear your name tag during the meeting for identification and security purposes. You will receive your name badge and other materials at the Registration Desk.

For participants who have completed their registration online, their own name tags will be delivered in advance. Please bring the name tag with you onsite.

\*If you registered the postal address as overseas, you need to pick up your nametag on-site.

## Tickets for Luncheon Seminars

To the participants pre-registered, we offer the benefit of advanced reservation for the tickets, yet limited to some Luncheon Seminars. Participants pre-registered for luncheon ticket will receive the tickets in advance with the name tag.

\*If you registered the postal address as overseas, you need to pick up the reserved ticket on-site.

Tickets for other Luncheon Seminars will be available during following time and at the location.

Please be kindly reminded that due to the limited number of meals and seats, tickets will be served on a first-come, first-served basis.

**Time:** Sep. 26 (Thu.) 8:00-11:15  
Sep. 27 (Fri.) 7:30-11:15  
Sep. 28 (Sat.) 7:30-11:15

**Place:** 1F Foyer (in front of Main Hall),  
Kyoto International Conference Center

## No Smoking

Smoking is prohibited in all areas of the venue.

## No Photos, No Audio Recording

Photos and audio recording are prohibited.

## Cellular Phones

Using cellular phones during the sessions is prohibited. Cellular phones must be turned off or set to silent mode during the sessions.

## Exhibition

The exhibition will be held at 1F Event Hall, New Hall and Sakura, Kyoto International Conference Center.

## Cloak

Cloaks are available at New Hall and 1F Foyer at Kyoto International Conference Center.

## Cloak Opening Hours:

Sep. 26 (Thu.) 8:00-18:30  
Sep. 27 (Fri.) 7:30-19:30  
Sep. 28 (Sat.) 7:30-18:00

## Message Forwarding

There is neither message forwarding services nor announcements by the secretariat during the meeting. Participants are asked to post their notes on the message boards by themselves. Message boards are available at 1F Foyer at Kyoto International Conference Center.

## Internet Access & Wireless Internet Access

As a part of services for the participants, Internet Access is available during the meeting. SSID and WiFi password will be posted in the venues.

**Place:** Each floor at Kyoto International Conference Center

## Drink Service

As a part of services for the participants, beverages are served during the meeting.

**Place:** Sakura, Kyoto International Conference Center