

General Information

I. Registration

Opening Hours:

Date	Time	Place
[Day 1] September 17 (Sun.)	7:45-18:00	2F Foyer
[Day 2] September 18 (Mon.)	8:00-15:00	
[Day 3] September 19 (Tue.)	8:00-14:00	

Registration Fee:

Credit card and cash (JPY only) are available at the on-site registration desk.

*When you register as a Student, please show registration staff your student ID.

Category	Early-bird Registration <small>Jan. 27 (Fri.) - June 14 (Wed.)</small>	Regular Registration <small>June 15 (Thur.) - Aug. 14 (Mon.)</small>	On-site Registration <small>Sep. 17 (Sun.) - 19 (Tue.)</small>
APSSLH Members	22,000 JPY (approx.193USD)	28,000 JPY (approx.246USD)	35,000 JPY (approx.307USD)
APSSLH Non-Members	25,000 JPY (approx.220USD)	32,000 JPY (approx.280USD)	40,000 JPY (approx.351USD)
Students * (include Graduate Students)	14,000 JPY (approx.123USD)	16,000 JPY (approx.140USD)	20,000 JPY (approx.175USD)
Accompanying Person	10,000 JPY (approx.88USD)	10,000 JPY (approx.88USD)	10,000 JPY (approx.88USD)
Congress Dinner (Sep. 18)	8,000 JPY (approx.70USD)	8,000 JPY (approx.70USD)	8,000 JPY (approx.70USD)

1USD=114JPY as of January 25, 2017

Conference Registration Fee includes:

APSSLH Members/Non-Members, Students	Accompanying Person
<ul style="list-style-type: none"> * All conference sessions (Sep. 17-19) * Entrance to Exhibition Area * Conference Material (Bag, Program Book) * Break 	<ul style="list-style-type: none"> * Entrance to Exhibition Area * Break

You will be provided with a name badge when you register at the Registration Desk.

All participants are requested to wear their name badges at all times within the Conference venue.

II. Exhibition

A commercial exhibition will be held at the Exhibition Area, 2nd floor.

Opening Hours:

Date	Time	Place
[Day 1] September 17 (Sun.)	8:30-18:00	2F Lounge
[Day 2] September 18 (Mon.)	8:30-16:00	
[Day 3] September 19 (Tue.)	8:30-15:30	

III. Social Events

- Piano Concert
 - [Date & Time] 15:40-16:40, September 17 (Sun.)
 - [Venue] 1F, Cafeteria
- General Assembly
 - [Date & Time] 15:30-16:00, September 18 (Mon.)
 - [Venue] Room 1
- Congress Dinner
 - [Date & Time] 18:00-20:00, September 18 (Mon.)
 - [Venue] Naritasan Museum of Calligraphy
- Award Ceremony
 - [Date & Time] 16:00-17:00, September 19 (Tue.)
 - [Venue] Room 1

IV. Meeting Policies

- Photographing and audio recordings without permission are prohibited.
- Please set your cell phones into silent mode or turn off during the sessions.
- Eating and drinking during the sessions are prohibited.

V. Cloakroom

Cloakroom is located on the 1st floor. Valuables cannot be left at the Cloakroom.

Opening Hours:

Date	Time	Place
[Day 1] September 17 (Sun.)	8:00-18:45	1F Foyer
[Day 2] September 18 (Mon.)	8:30-16:15	
[Day 3] September 19 (Tue.)	8:30-17:15	

VI. Smoking Area

Smoking is strictly prohibited in the conference venue.

VII. Japanese Cultural Booth

Place: 4F

- 1) Kimono
- 2) Tea Ceremony
- 3) Calligraphy
- 4) Playing Kendama

VIII. Secretariat

Convention Linkage, Inc.
 2 Sanbancho, Chiyoda-ku, Tokyo 102-0075, JAPAN
 TEL: +81-3-3263-8686 / FAX: +81-3-3263-8693
 E-mail: apcslh2017_narita@c-linkage.co.jp