

Committees

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Takaji Wakita
Kazuhiko Koike

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Hiromitsu Kumada
Masashi Mizokami
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Michael Houghton, Canada
Daniel Lamarre, Canada

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D Lorne Tyrrell, Canada
Hiroshi Yotsuyanagi, Japan

Supporting Organization

Viral Hepatitis Research Foundation of Japan
The Japan Society of Hepatology

Symposium Name

23rd International Symposium on Hepatitis C Virus and Related Viruses

Date

October 11 (Tue) - 15 (Sat), 2016

Venue

Kyoto International Conference Center (ICC Kyoto)

Takaragaike, Sakyo-ku, Kyoto 606-0001 Japan

Phone: +81-75-705-1229

Website: <http://www.icckyo.or.jp/en/index.html>

Headquarter

Department of Molecular Virology

Research Institute for Microbial Diseases, Osaka University

3-1, Yamadaoka, Suita-shi, Osaka 565-0871, Japan

Secretariat

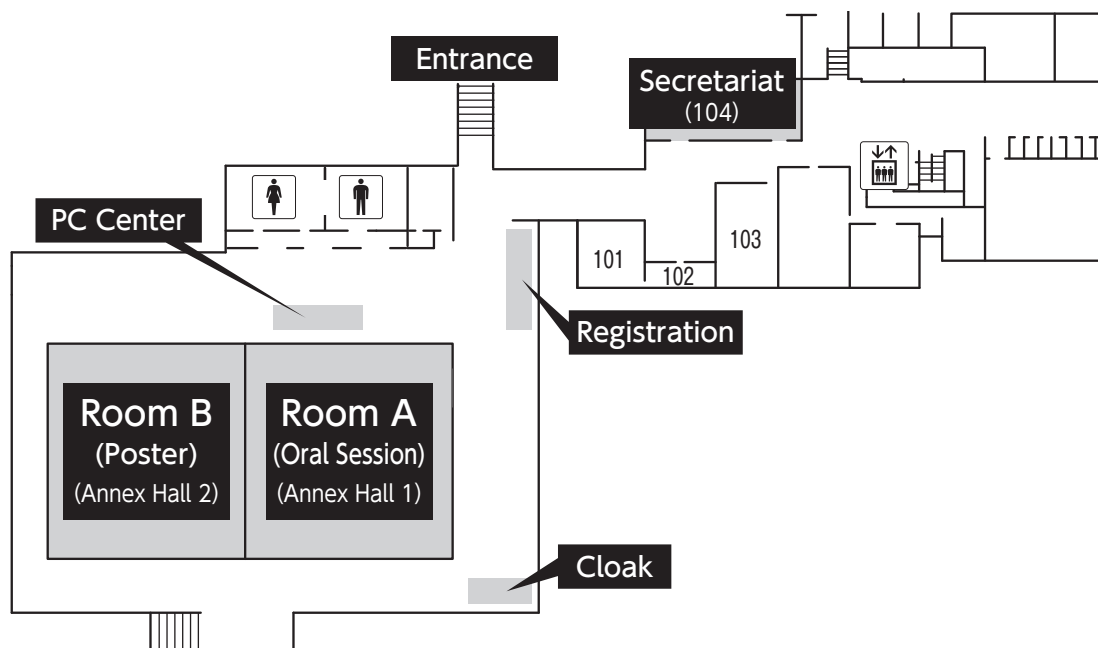
C/O Convention Linkage, Inc.

11F PIAS TOWER 3-19-3 Toyosaki Kita-ku Osaka 531-0072, Japan

Tel:+81-6-6377-2188 Fax:+81-6-6377-2075

E-mail: hcv2016@c-linkage.co.jp

Floor Plan



Registration Desk

Location	Annex Hall (1F) Foyer, Kyoto International Conference Center		
Opening Hours	Tuesday, 11 October:	10:00-17:00	
	Wednesday, 12 October:	08:00-18:00	
	Thursday, 13 October:	08:00-18:00	
	Friday, 14 October:	08:00-16:00	
	Saturday, 15 October:	08:00-11:00	

Registration Fee

Registration Fee (On-site)	Academic	Student	Corporate	Gala Dinner
	JPY 90,000	JPY 50,000	JPY 110,000	JPY 10,000
Program and Abstract Book	✓	✓	✓	
Certificate of Attendance	✓	✓	✓	
Conference Bag	✓	✓	✓	
Admission to all Symposium Sessions	✓	✓	✓	
Welcome Reception	✓	✓	✓	
Luncheon Seminars	✓	✓	✓	
Refreshment Breaks	✓	✓	✓	
Gala Dinner				✓

- Name badges issued at the registration desk must be worn for admittance to all symposium sessions, meals and social events.
- Extra copies of the Program and Abstract Book are available at the registration desk for JPY 3,000.

Social Events

Opening Remarks

Date : Tuesday, 11 October
 Time : 13:45-14:00
 Location : Annex Hall 1(1F), Kyoto International Conference Center

Welcome Reception

Date : Tuesday, 11 October
 Time : 18:00-20:00
 Location : Banquet Hall SWAN (1F) and Garden, Kyoto International Conference Center
 Fee : Included in registration fee

Gala Dinner

Date : Friday, 14 October
 Time : 18:30-21:00
 Location : Toei Kyoto Studio Park (<http://www.toei-eigamura.com/en/>)
 Fee : JPY 10,000
 *On-site registration is available.

Closing Ceremony

Date : Saturday, 15 October
 Time : 11:45-12:15
 Location : Annex Hall 1(1F), Kyoto International Conference Center

Symposium Information

Cloak

Location	Annex Hall (1F) Foyer, Kyoto International Conference Center	
Opening Hours	Tuesday, 11 October:	10:00-17:30
	Wednesday, 12 October:	08:00-19:00
	Thursday, 13 October:	08:00-20:30
	Friday, 14 October:	08:00-17:00
	Saturday, 15 October:	08:00-12:30

Message Board

A message board is available near the registration desk for all participants to use. Please check it regularly if any important information is announced.

Meals

The following meals will be served during the symposium.

Tuesday, 11 October:	Refreshment Break and Welcome Reception
Wednesday, 12 October:	Refreshment Breaks, Lunch (Luncheon Seminar) and Poster Reception
Thursday, 13 October:	Refreshment Breaks, Lunch (Luncheon Seminar) and Poster Reception
Friday, 14 October:	Refreshment Breaks and Lunch (Luncheon Seminar)
Saturday, 15 October:	Refreshment Break

- Lunch (buffet or boxed lunch) will be served at each Luncheon Seminar. Lunch ticket for buffet (in Banquet Hall SAKURA (1F), on 12 and 13 October) will be distributed to the seminar participants after Luncheon Seminar.
- Gala Dinner is an optional ticketed event on Friday evening. On-site registration is available.

Internet Access

Free Wi-Fi is available in the venue during the symposium.
SSID: ICCK_Public_Wifi

Computers, Printers and Photocopiers

Coin-operated computers, printers, and photocopiers are available at the Business Center (1F), Kyoto International Conference Center.

For Chairs

Please come to the session room and be seated at Next Chair's Seat in the front row 15 minutes before the start of your session.

Please start the session at the appointed time.

For Oral Presenters

*Presentation Time

Invited Lectures: as informed in advance

Scientific Abstracts: 10-minute presentation + 5-minute discussion

*PC Preview

Please check your presentation data at PC Preview Center 30 minutes prior to the start of your session.

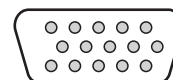
Location	Annex Hall (1F) Foyer, Kyoto International Conference Center	
Opening Hours	Tuesday, 11 October:	10:00-17:00
	Wednesday, 12 October:	08:00-18:00
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	Friday, 14 October:	08:00-16:00
	Saturday, 15 October:	08:00-11:00

[For Presenters using Removable Media]

- Presentation data can only be accepted on CD-R or USB flash memory.
- Please follow the instructions of the reception staff to copy and display your data.
- The computers provided will be equipped with the followings:
 - OS: Windows 7
 - Application: Windows PowerPoint 2007, 2010, 2013, and 2016.
 - Screen Size: XGA (1024×768)
- OS-standard fonts are recommended.
- Please notify the reception staff in advance if you will be using motion pictures in your presentation. wmv files are recommended for motion pictures.
- Please note that you cannot use PowerPoint's Presenter View function.

[For Presenters using Your Own PC]

- Please follow the instructions of the reception staff to confirm the operation using the check monitor.
- D-sub15-pin connector is needed to connect to the projector. Any other connectors such as HDMI or Mini DisplayPort cannot be accepted. If your PC doesn't provide D-sub15-pin, please bring your own adapter for your PC as well as power cables.
- The resolution of projector is XGA (1024×768). Please ensure that your PC is configured to display XGA resolution, as the edges of slides larger than this size may be cut off.
- Please notify the reception staff in advance if you will be using motion pictures in your presentation. wmv files are recommended for motion pictures.
- We would recommend that you bring a backup data with you.
- Please disable screensaver, power-saving feature or hot corner on your PC.
- Please note that you cannot use PowerPoint's Presenter View function.



D-sub15-pin

For Poster Presenters

*Poster Session

Poster presenters are requested to be available for questions in front of their posters during the poster sessions. Participants will be free to view the posters and to discuss with presenters during the designated time (Free discussion style) as follows:

Poster Session 1: odd numbered posters (P-1, P-3, P-5...)

Wednesday, 12 October 17:00-19:00

Poster Session 2: even numbered posters (P-2, P-4, P-6...)

Thursday, 13 October 18:30-20:30

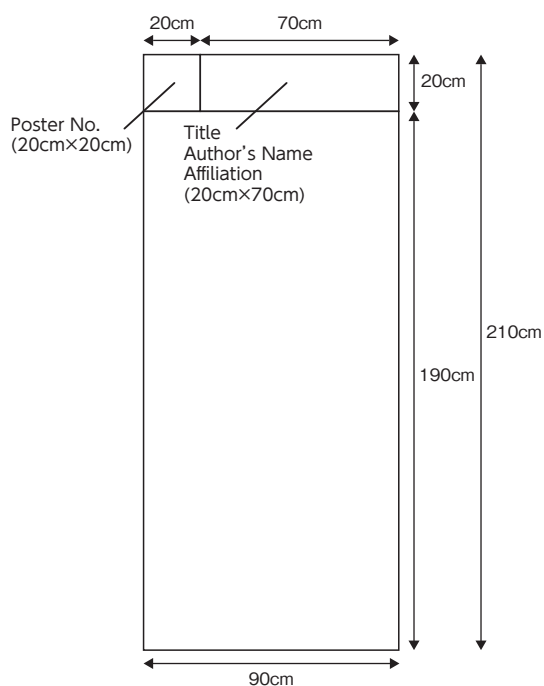
*Putting on & Removal of Poster

Putting on: Tuesday, 11 October 10:00-14:00

Removal: Saturday, 15 October 12:15-13:00

- Posters left after removal hours will be disposed by the secretariat.
- Please do not send posters to the secretariat before the symposium. The secretariat cannot be responsible for any loss or mishandling.

*Poster Size



- Please include the presentation title, authors' name and affiliations at the top of the poster.
- Poster number will be prepared by the secretariat.

Official Language

English

Scientific Data

All information communicated by presenters should be considered “personal communication”. Please seek permission from the presenter before quoting unpublished research results or using data as a basis for further investigations.

Recording Policy

Photographing, video recording and audio recording by the symposium participants without prior permission are strictly prohibited.

Photography

Each registrant grants the symposium permission to photograph any session, and to use such photographs and the names of registrants in any materials which represent the proceedings of the symposium. Photographs of data, whether displayed on screens, in posters or elsewhere is forbidden.

Insurance/ Liability

The symposium organizers cannot accept liability for injuries or losses arising from accidents or other situations during or as a consequence of the symposium.

Mobile Phone Policy

Please ensure that your mobile phone is set to silent mode or switched off during all sessions to avoid disrupting the presenters and the other symposium attendees.

Smoking Policy

No smoking is permitted anywhere other than in the designated outside smoking areas.

Currency

The Japanese unit of currency is the Yen. There are 3 different denomination bills: 10000, 5000 and 1000, and 6 different denomination coins: 500, 100, 50, 10, 5 and 1.

Tipping

Tipping is not customary in Japan, therefore, you don't have to do so. At hotels and major restaurants a 10-15 % service charge will be added.

Credit Cards

All major credit cards, such as American Express, Visa, Mastercard and Diners Club, are accepted at all major hotels, restaurants and tourist facilities.

Currency Exchange Service

At the Administration Department (1F), Kyoto International Conference Center, currency exchange service is available in the following currencies.

US Dollar (USD)	Swedish Krona (SEK)
Euro (EUR)	Danish Krone (DKK)
Pound Sterling (GBP)	Norwegian Krone (NOK)
Canadian Dollar (CAD)	Hong Kong Dollar (HKD)
Swiss Franc (CHF)	New Zealand Dollar (NZD)
Australian Dollar (AUD)	Singapore Dollar (SGD)

Please note that foreign currencies can only be exchanged for Japanese yen.

Opening Hours: 9:00-17:00

ATMs

You can withdraw cash using your international brand credit, debit, prepaid and cash cards at ATMs of Japan Post Bank and Seven Bank.

Electricity

The electrical current is 100 volts AC, 50 cycles in Tokyo and eastern Japan and 60 cycles in western Japan including Kyoto.

Lost and Found

Please check at the registration desk for lost and found.

Taxi

Taxi Berth is located outside of the entrance of Kyoto International Conference Center.

Kyoto International Conference Center

INFORMATION

