

Information for Oral Presenters

Presentation Time

- Invited Lecture: Presentation 30 min. (including Q&A)
- Oral Session: Presentation 13 min. / Q&A 2 min. Total: 15 min.

Presentation Guidelines

- 1) PC presentation only (No OHP or film slides are accepted).
- 2) The official language of the conference is English. Please prepare your presentation PowerPoint slides in English and also make your presentation in English.
- 3) Please bring your own Laptop PC or Mac for presentation.
- 4) The Secretariat will prepare a Mini D-sub 15 pin PC cable connector. If your machine is not compatible with this cable connector, please bring an adaptor to connect your machine to the Mini D-sub pin PC cable connector.
- 5) Please bring your AC adaptor with you.
- 6) Audio playback is not possible.
- 7) Please make sure to be seated in the designated front seats 10 minutes prior to the start of the session.

Information for Poster Presenters

Schedule

	Set up	Presentation time	Removal
9th July (Mon.)	9:00 - 9:30	10:00 - 11:00 15:00 - 16:00	17:00 - 17:30
10th July (Tue.)	9:00 - 9:30	10:00 - 11:00 15:30 - 16:00	17:30 - 18:00

Posters with **P2-001 to P2-069** and **P4-001 to P4-023** will be put on specified poster panel on only 9th July.

Posters with **P1-001 to P1-055**, **P3-001 to P3-034** and **P5-001 to P5-002** will be put on specified poster panel on only 10th July.

Discussions should be held in front of your poster. Participants are free to view the posters and to discuss with presenters during the designated time (free discussion style). During the specified time slot, please stay in front of your poster to answer any questions from the participants.

Posters will be removed by the secretariat at the end of the conference in each day. If presenters will bring back posters, they will remove by themselves.

Preparing Your Posters

1) Poster size

- The size of the poster panel is W860 mm x H1760 mm (W33 inch x H69 inch). Please prepare your posters to fit in this size. Each presenter is responsible for preparing their posters with the title, name(s) of author(s) and institution(s).
- Secretariat will prepare the poster panel and pins. Please do not use any tape, etc. that is not provided by the Secretariat.

2) Secretariat will prepare a panel with your poster number.

